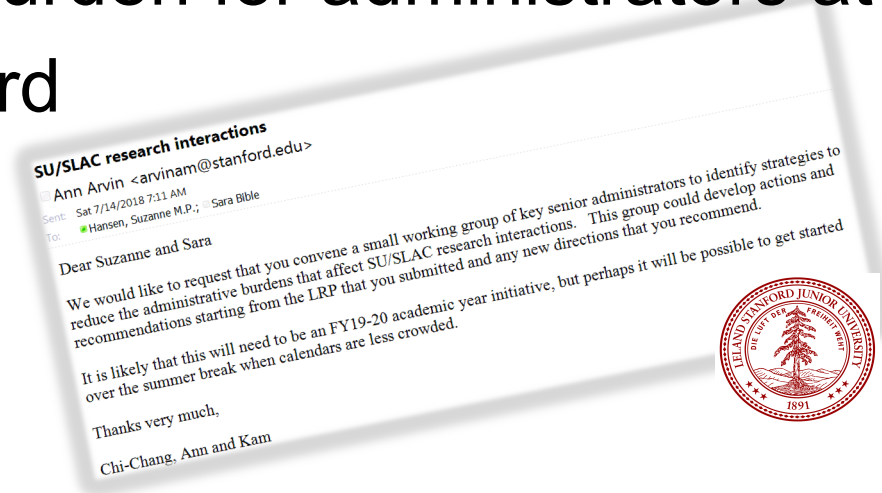# Administrative Barriers to Collaboration between Stanford and SLAC: The Charge

- From Chi-Chang Kao and Ann Arvin/Kam Moler

- Streamline administrative processes between SLAC and Stanford

- Reduce administrative burden for researchers who work at the SLAC/Stanford interface

- Reduce administrate burden for administrators at both SLAC and Stanford

SU/SLAC research interactions

Ann Arvin <arvinam@stanford.edu>
Sent: Sat 7/14/2018 7:11 AM
To: Hansen, Suzanne M.P.; Sara Bible

Dear Suzanne and Sara

We would like to request that you convene a small working group of key senior administrators to identify strategies to reduce the administrative burdens that affect SU/SLAC research interactions. This group could develop actions and recommendations starting from the LRP that you submitted and any new directions that you recommend.

It is likely that this will need to be an FY19-20 academic year initiative, but perhaps it will be possible to get started over the summer break when calendars are less crowded.

Thanks very much,

Chi-Chang, Ann and Kam

The SLAC and Stanford Relationship

- Facilitates interdisciplinary research

- Use of facilities at both SLAC and Stanford

- Collaboration: SLAC & SU faculty and students

- The partnership is unique and complex

- Two separate regulatory agencies

  - Department of Energy for SLAC

  - Office of Management and Budget for Stanford

Identifying the Issues

- Suzanne Hansen and Sara Bible held four brainstorming sessions

  - SLAC and Stanford staff and faculty attended
  - Frank Topper facilitated the sessions

- Categorized the issues:

  - Topics that were resolved but may not have been clearly articulated or widely communicated
  - Requires significant reengineering
  - Requires some reengineering and communication
  - Very difficult given regulatory & resource constraints

- Funding to Stanford; hard to bring it over to SLAC; especially foreign funding

- It should not be so hard to know how much funding I have on all of my grants even though some are on campus and some are at SLAC

- Perhaps SLAC Procurement could assign a person to be the point of contact to the SU Institutes to help them navigate SLAC rules and processes

Future Topics

- Federal Government guidance on International Engagements
- SLAC procurement
- SLAC business system access
- SLAC rostered staff vs campus rostered staff

    …. your suggestions